



Laptop Certification
For International Travelers

Members of the George Mason University ("Mason") community are required to comply with the U.S. laws that regulate the transfer of items, software, information, and technology (including laptop computers and programs and data saved or installed on them) to destinations outside of the United States.

This certification is only available for use if you have completed export training. Complete and submit this certification to export@gmu.edu prior to travel, and submit a certification for each international trip where you take your Mason laptop. If you have any questions regarding export control requirements, contact the Office of Research Integrity & Assurance (ORIA) at export@gmu.edu.

- 1. The countries I am visiting and the dates of my travel are as follows:

Table with 3 columns: Country(ies), Departure Date (mm/dd/yy), Return Date (mm/dd/yy)

- 2. I will take my laptop abroad only as a "tool of the trade" to conduct Mason business. I will return the laptop to the U.S. no later than 12 months after the date of export. Yes No
3. I will maintain effective control of the laptop while abroad. (That is, I will retain physical possession of it, or I will secure it in a location such as a hotel safe or a locked and guarded facility.) Yes No
4. I will protect information on the laptop from unauthorized access by using secure connections such as a Virtual Private Network (VPN), passwords, and firewalls. Yes No
5. I will promptly report to ORIA the loss or theft of the laptop, or any suspected unauthorized access to it. Yes No
6. Indicate one of the following by selecting ONE of the options:

I certify that the University laptop that I am taking with me on the travel described above contains only information and data that is publicly available, the results of fundamental research, or educational information, and that the software on the laptop is standard office software or educational versions of commercially available software.

OR

I certify that the University laptop that I am taking with me on the travel described above contains the following information, technical data, or technology that does require a license for export, but this export is allowed under the license or license exception indicated below. I further certify that I will comply with the requirements of this license or license exception.

Description:
ECCN or USML Category:
License Number or License Exception or Exemption:

I certify that to the best of my knowledge and belief all of the information on this form is correct. I also understand that failure to report completely and accurately may result in export control and/or sanctions violations punishable by criminal or civil penalties. If any of the responses to these questions change, I will contact ORIA regarding export compliance.

Signature

Date